

WASHINGTON COUNTIES RISK POOL
BOARD OF DIRECTORS MEETING

MINUTES

Regular Meeting 9:00 a.m.
Friday, January 18, 1991
Skoal Room, Carvery Restaurant, Sea-Tac Airport

ATTENDANCE:

President - Shirley Van Zanten, Whatcom County Executive
Vice President - Claude L. Cox, Spokane County Risk Manager
Treasurer - Deborah Broughton, Kitsap County Dir. Internal Management
Secretary - Marjorie Upham, Director of Personnel/Risk Mgmt.

Benton County - Steve M. Lowe, Chief Civil Dep Pros Attorney - Dir.
Cowlitz County - Frank Bishop, Budget Director - Alt.
Franklin County - Neva Corkrum, County Commissioner - Dir.
Grays Harbor County - Dick Dixon, County Commissioner - Dir.
Rose Elway, Director, Dept Mgmt Services - Alt.
Mary Davis, Insurance/Risk Management Analyst
Island County - Dick Caldwell, County Commissioner - Dir.
Jefferson County - B.G. Brown, County Commissioner - Dir.
Gary A. Rowe, P.E., Public Works Director - Alt.
Lewis County - Jay Winter, County Commissioner - Dir.
Mason County - Laura Porter, County Commissioner
Pacific County - Vyrle L. Hill, Administrative Officer - Dir.
San Juan County - Si Stephens, County Auditor - Dir.
David L. Zeretzke, Ins. Risk Manager - Alt.
Skamania County - Marilyn Breckel, Staff Assistant - Alt.
Thurston County - George L. Barner, Jr., County Commissioner - Dir.

Visitors - Chuck Petit, Coopers & Lybrand

Risk Pool Staff - John Crawford, Executive Director
Graham J. Wright, Risk Manager
Aileen Boren, Administrative Assistant

The meeting was called to order at 9:15 a.m. by President Shirley Van Zanten who welcomed all in attendance.

APPROVAL OF MINUTES: October 5, 1990 Board of Directors Meeting, Ocean Shores: B.G. Brown moved to approve the minutes. The motion was seconded by Si Stephens and approved.

OFFICERS' REPORT: November 7, 1990, Pasco and December 14th, Sea-Tac: Written reports of the Officers' meetings had been provided.

FINANCIAL REPORT AND VOUCHER APPROVAL: Si Stephens moved to approve the Financial Report and expenses for the month of December. Premiums of \$3,790,120.74 have been received for the new policy year. To date, fifteen counties have paid their premiums in full, three counties have made partial payments and one county owes some interest. Seven counties elected to purchase additional excess insurance. The motion was seconded by Dick Caldwell and approved.

DISCUSSION AND ACTION:

1991 Actuary Services: Coopers & Lybrand casualty actuary Chuck Petit discussed how an actuary calculates experience-based premiums. He also commented on reserve funds and GASB 10 compliance by counties.

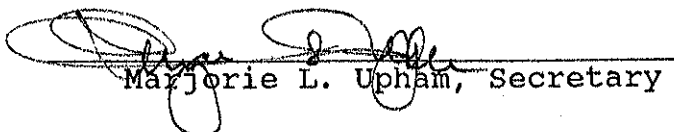
Board Meetings: Dick Caldwell moved to set the Board Annual Meeting on March 8th, at Pasco, and Board regular meetings on May 10th at Sea-Tac, July 12th at Spokane, September 20th at Sea-Tac, and November 20th at Silverdale. The motion was seconded by Claude Cox and approved.

Risk Management Programs: Graham Wright reported on recommended risk management programs.

Claims and Lawsuits: At 12:50 p.m. the Board met in executive session to consider litigation and settlement of claims because public discussion of these matters would impair the Pool's ability to conduct its business effectively. The executive session lasted until 1:12 p.m., at which time the President reconvened the general meeting.

The meeting was adjourned at 1:13 p.m.

RESPECTFULLY SUBMITTED:


Marjorie L. Upham, Secretary

APPROVED: 3 / 8 / 91


Shirley Van Zanten, President