

WASHINGTON COUNTIES RISK POOL
BOARD OF DIRECTORS

MINUTES

Annual Meeting
8:00 a.m., Friday, February 14, 1992
Chautauqua Lodge, Long Beach

ATTENDANCE:

President - Claude L. Cox, Spokane County Risk Manager
Vice President - Vyrle L. Hill, Pacific County Administrative Officer
Treasurer - C.R. Dick Caldwell, Island County Commissioner
Secretary - Marjorie Upham Rood, Clallam Co. Dir. Personnel/Risk Mgmt.

Benton County - Steve M. Lowe, Chief Civil Dep Pros Attorney - Dir.
Cowlitz County - Frank A. Bishop, Budget Director - Dir.
Franklin County - Neva J. Corkrum, County Commissioner - Dir.
Garfield County - Ronald E. Crawford, County Commissioner - Dir.
Grays Harbor County - Dick Dixon, County Commissioner - Dir.
Rose Elway, Director, Dept Mgmt Services - Alt.
Mary Davis, Dep Dir, Ins/Risk Mgmt
Jefferson County - B.G. Brown, County Commissioner - Dir.
Kitsap County - Allen Hatten, Risk Manager - Dir.
Deborah C. Broughton, Internal Management Dir - Alt.
Klickitat County - Sverre Bakke, County Commissioner - Dir.
Lewis County - Jay Winter, County Commissioner - Dir.
John Nacht, Risk Manger
Mason County - Laura Porter, County Commissioner - Dir.
Pacific County - Rosemarie Bay, Assistant Risk Manager - Alt.
San Juan County - David Zeretzke, Risk Manager - Alt.
Skamania County - Robert Leick, Prosecuting Attorney - Dir.
Thurston County - Steve Zimmerman, Dep Chief Admin Officer - Alt.

Visitors - Mike Croke, Corroon & Black, Inc.
Brian A. Jones, Coopers & Lybrand

Risk Pool Staff - John Crawford, Executive Director
Alicia Johnson, Claims Manager
Aileen Boren, Administrative Assistant

The meeting was called to order at 8:08 a.m. by President Claude Cox who welcomed all in attendance. Several items were added to the agenda, then Robert Leick moved to approve the agenda. The motion was seconded by Vyrle Hill and approved.

APPROVAL OF MINUTES: September 20, 1991 Board of Directors Meeting, SeaTac: Laura Porter moved to approve the minutes. The motion was seconded by Robert Leick and approved.

OFFICERS' REPORTS: No questions were asked of the Officers' Reports of the November 20th meeting in Silverdale and January 10th and 31st meetings at SeaTac.

EXECUTIVE DIRECTOR'S REPORT: Executive Director John Crawford reported about the successes of the first three years of Pool operation.

OTHER REPORTS: Mike Croke gave a broker's report that described the accomplishments of the past year and a preview of the next one. Al Hatten reported on the PRIMA/WA Chapter's two day regional seminar titled "Tools of the Trade" that will be held in Tacoma on March 2nd and 3rd.

DISCUSSION AND ACTION:

State Risk Manager Appointment: Robert Leick moved to approve the irrevocable appointment of the State Risk Manager pursuant to RCW 48.62.031(6) as its attorney to receive service of legal process issued against it, and to appoint the Executive Director and the principal office as the name and address to whom the State Risk Manager should forward legal process so served. The motion was seconded by Laura Porter and approved.

Annual Financial Report: Dick Dixon moved to accept the annual financial report as audited by the State Auditor. The motion was seconded by Frank Bishop and approved.

Election of Officers: Claude Cox reported that the Nominating Committee was placing the names of Marjorie Upham Rood for Executive Vice President and Si Stephens for Operations Vice President/Secretary. B.G. Brown nominated from the floor, and Robert Leick seconded, Neva Corkrum as Executive Vice President. Sverre Bakke moved to close the nominations. The motion was seconded by Robert Leick and approved. Vyrle Hill moved to cast a unanimous vote for Si Stephens for Operations Vice President/Secretary. The motion was seconded by B.G. Brown and approved. A ballot committee of Jay Winter and Al Hatten counted the ballots and reported that Neva Corkrum was elected Executive Vice President.

President Claude L. Cox gave a valedictory speech, then turned the gavel and Presidency over to Vyrle Hill. Vyrle gave a commencement address, which was followed by remarks by Neva Corkrum. The service to the Pool by retiring President Claude Cox and retiring Operations Vice President/Secretary Marjorie Upham Rood was recognized.

Bylaws Changes: Vyrle Hill gave an oral review of the written proposed Bylaws changes. After discussion and a short break:

- * Article 1: Proposed changes to paragraphs A and B failed to receive a motion, and were withdrawn.
- * Article 2: Dick Caldwell moved to amend paragraphs B, D(1) and L as proposed, and D(3) as modified. The motion was seconded by Steve Lowe and approved.
- * Article 3: Robert Leick moved to amend paragraph I as modified. The motion was seconded by Laura Porter and approved.
- * Article 4: Steve Lowe moved to amend the first paragraph as proposed. The motion was seconded by Frank Bishop and approved.
- * Article 6: Laura Porter moved to amend paragraph D as proposed. The motion was seconded by Dick Caldwell and approved.
- * Article 10: Robert Leick moved to amend the Article as proposed. The motion was seconded by B.G. Brown and approved.

Future Meetings: Vyrle Hill appointed five ad hoc committees, to be chaired by the five officers, to develop policy recommendations on the Pool governance, joint self-insurance liability and other coverages, premium structure, program services, and evaluations. He also announced a plan of visitation to participating member counties. Vyrle announced a May 15th deadline for committee reports, which will then be reviewed by the officers and forwarded to Directors and Alternates the week of May 18th. A Board work session was called for Friday, June 5th at SeaTac from 10:00 a.m. until 5:00 p.m. A second workshop was called for Wednesday, July 22nd at Cavanaugh's Inn at the Park in Spokane from 1:00 p.m. until 4:30 p.m. The Board meeting at Cavanaugh's Inn at the Park in Spokane on Friday, July 24th at 8:00 a.m. was confirmed.

Travel Policy: Dick Caldwell moved to approve the proposed written changes to the Travel Policy with a further amendment in paragraph C(1)(B). The motion was seconded by Frank Bishop and approved.

Joint Self-insurance Liability Policy Changes: Dick Caldwell moved to amend the Joint Self-Insurance Liability Policy to expand the definition of "bodily injury" to include "shock," and to make the definition effective retroactively to October 1, 1988, all as set forth in writing. The motion was seconded by Jay Winter and approved.

Laura Porter moved to amend the policy to restrict coverage from

"employee physicians" as set forth in writing. The motion was seconded by Al Hatten and approved.

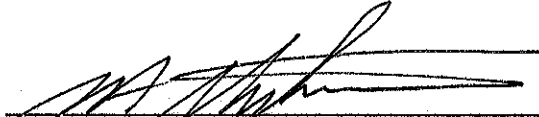
WSAC Retro Service Contract: Dick Dixon moved to extend the WSAC service contract, as set forth in writing, to provide administrative services for the WSAC L&I retro group. The motion was seconded by Sverre Bakke and approved.

Casualty Actuary Services and Claims Audit: Al Hatten moved to approve the casualty actuary services and claims audit personal services contract with Coopers & Lybrand as set forth in writing. The motion was seconded by Claude Cox and approved.

Executive Session: As there was no other business, the Board went into executive session from 12:27 to 12:32 p.m. to discuss claims and suits because public discussion of those matters would impair the Pool's ability to conduct its business effectively.

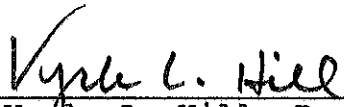
The meeting was adjourned at 12:33 p.m.

RESPECTFULLY SUBMITTED:



Si Stephens, Secretary

APPROVED: 7 / 24 / 92



Vyrle L. Hill, President