

**WASHINGTON COUNTIES RISK POOL  
EXECUTIVE COMMITTEE**

**MINUTES**

**9:30 a.m. Thursday, March 16, 2000  
WestCoast Sea-Tac Hotel, SeaTac**

**ATTENDANCE:**

President – R. S. Zirkle, Yakima County Chief Deputy Prosecuting Attorney  
Secretary/Treasurer – Si A. Stephens, San Juan County Auditor  
Executive Committee –  
Marilyn Breckel, Skamania County Administrative Coordinator  
Mary Jo Cady, Mason County Commissioner  
David Goldsmith, Jefferson County Deputy Director of Public Services  
Leon Long, Adams County Public Works Director  
Steve M. Lowe, Franklin County Prosecuting Attorney  
Mike Shelton, Island County Commissioner  
Melina Wenner, Benton County Risk Manager  
Broker – Mike Croke, ARM, Senior Vice President, Willis Corroon of Seattle  
Risk Pool Staff - John Crawford, Executive Director  
Alicia Johnson, Claims Manager  
Jay Winter, Programs Manager  
Aileen Boren, Finance Officer

**WELCOME and ROLL CALL:** President Ron Zirkle called the meeting to order at 9:42 a.m., welcomed all in attendance, and announced that a quorum was present.

**APPROVAL:**

**Minutes:** Mike Shelton moved to approve the minutes of the January 13th Meeting in Tumwater. The motion was seconded by Steve Lowe and approved.

**Financial Report and Vouchers:** Si Stephens moved to approve the vouchers. The motion was seconded by Mike Shelton and approved.

**REPORTS, DISCUSSION AND ACTION:**

**Minutes of Board Winter Meeting:** The minutes of the Board Winter Meeting were included in the meeting materials.

**WSAC Legislative Steering Committee:** Mary Jo Cady and Mike Shelton gave updates of the legislative session regarding the state budget and other bills. A copy of the King County ruling on I-695 was provided. They discussed the process involved in selecting a new WSAC Executive Director.

**Risk Management Committee:** David Goldsmith reported that the Risk Management Committee will meet the day before the Spring Board Meeting, and that the committee is reviewing the Risk Management Policy.

**Programs:** Jay Winter reported that this is the busy time of the training year, and we are also giving Risk Pool Reports to member county commissioners and other elected officials.

**Underwriting Committee:** Marilyn Breckel and Steve Lowe reported that the Underwriting Committee had a conference telephone call on March 15<sup>th</sup> to review the Pool's Joint Self-Insurance Liability Policy form for revisions. Steve mentioned that some commercial insurance companies are offering broader coverages than we do. Si asked that if the Committee wants to recommend broader coverages, that we should survey counties to see if the new coverage is needed, and forecast the fiscal impact of the new coverage. The Committee will have another conference call on April 11<sup>th</sup>.

**Broker:** Mike Croke reported that the property program is being marketed and he is visiting member counties. He sees signs of the commercial insurance market finally tightening after many years of overcapacity and low premiums.

**Claims:** Alicia Johnson announced that we will shortly receive a check from Discover Re for \$750,000 in full payment of our settlement of the multiple claims in Kitsap County alleging retaliation by the sheriff. The Discover Re claims manager will be coming to our office to meet our new staff members and review large claims files. Alicia reported that at the end of February we have 697 open claims and suits. We have only 10 open claims still remaining from our first five years, 12 open claims from the sixth year, and 39 open claims from the seventh year.

**Executive Director:** John Crawford provided copies of our pool's application for the AGRIP Pooling Advisory Standards Recognition Program. Si Stephens moved to approve the application and authorize its submission to AGRIP. The motion was seconded by Leon Long and was approved.

**ADJOURN:** With no further business, the meeting was adjourned at 2:02 p.m.

**FUTURE EXECUTIVE COMMITTEE MEETINGS:**

Tuesday, June 27, 2000 at Ocean Shores (before WSAC Summer Convention)  
Wednesday, October 4, 2000 at Kennewick (during WACO Annual Conference)

MINUTES APPROVED: 6 / 27 / 2000

  
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R. S. Zirkle, President

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Attest: 

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Si A. Stephens, Secretary