

**WASHINGTON COUNTIES RISK POOL
EXECUTIVE COMMITTEE**

MINUTES

**10:00 a.m. Thursday, March 18, 2004
Red Lion Hotel Seattle Airport, SeaTac**

ATTENDANCE:

President – Leon Long, Spokane County Risk Manager

Secretary – Craig Vejraska, Okanogan County Commissioner

Executive Committee –

Rose Elway, Grays Harbor County Director of Management Services/Budget/Insurance

David Goldsmith, Jefferson County Administrator

Vyrle L. Hill, Pacific County Administrative Officer

Mike Shelton, Island County Commissioner

Si A. Stephens, San Juan County Auditor

Randall J. Watts, Whatcom County Chief Civil Deputy Prosecuting Attorney

R. S. Zirkle, Yakima County Prosecuting Attorney

Broker – Mike Croke, Senior Vice President, Willis Corroon Corporation of Seattle

Risk Pool Staff - John Crawford, Executive Director

Alicia Johnson, Claims Manager

WELCOME and ROLL CALL: With the excused absences of Steve M. Lowe and Barbara Razey, President Leon Long called the meeting to order at 10:05 a.m., took a roll call, and announced that a quorum was present.

APPROVAL:

Minutes: Mike Shelton moved to approve the minutes of the February 20th meeting at SeaTac. The motion was seconded by Rose Elway and approved.

Vouchers: Si Stephens moved to approve the vouchers (Administration: check numbers 12029 through 12096 totaling \$62,698.65 and transfers in the amount of \$6,132.82; and Claims: check numbers 14375 through 14485 totaling \$412,810.60). The motion was seconded by Vyrle Hill and approved.

Executive Session – Claims: At 10:07 a.m., the chair conducted the meeting in executive session in accordance with RCW 48.62.101, to discuss litigation and settlement of claims. Public discussion would impair the Risk Pool's ability to conduct its business effectively; and/or it was for the purpose of setting reserves. The Executive Session was concluded at 11:15 a.m.

REPORTS, DISCUSSION and ACTION:

Underwriting Committee: Co-chair Craig Vejraska reported that the Underwriting Committee will have a conference call on Tuesday, March 30th where it will work on revising the Joint Self-Insurance Liability Policy regarding public nuisance claims arising out of landfills and transfer stations, and regarding multiple claims and multiple years.

Personnel Committee Conference Call: Minutes of the December 12th telephone conference meeting of the Personnel Committee were placed in the meeting packet. Chair Ron Zirkle reported that the committee expects to have another conference call to develop the revised salary schedule. David Goldsmith moved to accept the report and to approve the recommended starting salary for the senior claims analyst position. The motion was seconded by Randy Watts and approved.

Financial Report: Vyrle Hill reported that the Finance Committee will conduct an annual review of the retro assessments.

Broker Report: Mike Croke has scheduled meetings with several reinsurance underwriters at the AGRIP trustees' conference next week.

Legislative Report: Mike Shelton reported that the Senate omnibus tort reform bill did not pass through the house, and the only bill that succeeded was the downward revision of the post-judgment interest rate. John Crawford reported that the nonprofit corporation risk pooling bill passed and was waiting for the governor's signature.

Future Meetings:

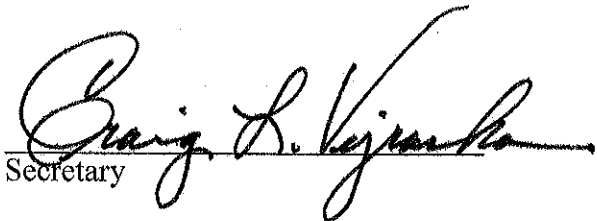
Jun 22	Executive Committee, Tacoma – WSAC Annual Conference
Oct 4-8	Executive Committee, Spokane – WACO/WSAC Joint Legislative Conf.

With no further business, the meeting was adjourned at 12:35 p.m.

MINUTES APPROVED: JUNE 22, 2004



President

Attest: 

Secretary