

**WASHINGTON COUNTIES RISK POOL
EXECUTIVE COMMITTEE**

MINUTES

**10:00 a.m. Friday, August 27, 2004
Prime Hotel, SeaTac**

ATTENDANCE:

President – Leon Long, Spokane County Risk Manager
Executive Committee –

Steven M. Clem, Prosecuting Attorney – Director

Rose Elway, Grays Harbor County Director of Management Services/Budget/Insurance

Steve M. Lowe, Franklin County Prosecuting Attorney

Mike Shelton, Island County Commissioner

Si A. Stephens, San Juan County Auditor

Randall J. Watts, Whatcom County Chief Civil Deputy Prosecuting Attorney

David Goldsmith, Jefferson County Administrator

Broker – Mike Croke, Senior Vice President, Willis Corroon Corporation of Seattle

Actuary – Kevin Wick, FCAS, MAAA, PricewaterhouseCoopers

WELCOME and ROLL CALL: President Leon Long called the meeting to order at 10:00 a.m., took a roll call, and announced that a quorum was present.

DISCUSSION and ACTION:

The first item of business was to discuss the status of David Goldsmith since he is now a contractor with Jefferson County instead of an employee. David and the committee agreed that he would attend as a guest.

The next item of business was the discussion of what we wanted to know from the interviewees. It was decided that we would tell them what we would identify what we believe are problem areas with the Pool and they would then be asked to tell us how they would resolve them.

The committee was then asked if the two candidates, Wayne Carlson of Nevada and John Hayden from Willis Pooling, could come in together and participate in the discussion jointly. The consensus of the committee was yes.

The interview lasted until 12:00 Noon at which time the meeting was adjourned.

MINUTES APPROVED:



President

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Attest



Secretary