

WASHINGTON COUNTIES RISK POOL
OFFICERS' MEETING

REPORT

Friday, March 15, 1991
Wyndham Garden Hotel, SeaTac

ATTENDANCE:

President - Claude L. Cox, Spokane County Risk Manager
Vice President - Vyrle L. Hill, Pacific County Administrative Officer
Past President - Shirley Van Zanten, Whatcom County Executive
Treasurer - Dick Caldwell, Island County Commissioner
Secretary - Marjorie Upham, Clallam County Dir. of Personnel/Risk Mgmt.

Risk Pool Staff - John Crawford, Executive Director

The meeting was called to order at 10:30 a.m. by President Claude Cox.

ACTION:

Voucher Approval: The voucher requests were approved.

DISCUSSION:

Loss Control Services: The discussion about loss control services centered on member commitments to safety and the pool facilitating good practices. Members will be surveyed about their efforts in implementing the Risk Management Policy that was adopted in October, 1990. Staff will prepare recommendations for Pool loss control programs. This will be the main agenda item of the April Officers meeting and the May Board Meeting.

Claims Administration Services: The present Claims Adjusting Contract with GAB Financial Services, Inc., is expiring on September 30th. There was a general review how some members were using the GAB contracted services, how others were doing their own adjusting, and how still others used independent claims adjusters. Vyrle Hill moved (1) to direct staff to draft amendments to the Claims Administration Policy regarding settlement authority and processing of claim payments and defense costs for preview by the Officers at the April meeting and forwarding to the Board for its approval at the May meeting; and (2) for staff to implement the suggested changes within the limits of the existing policy as early as can be arranged. The motion was seconded by Marge Upham and approved.

Underwriting Policy: Article B of the Underwriting Policy was reviewed regarding the procedure for processing applications of new member counties. Staff was directed to contact potential applicants, provide them with copies of the forms and instructions, and offer to make a presentation well in advance of the renewal date. Potential new members should make a commitment to risk pooling philosophy, including risk management and loss control, rather than treating the pool as just another insurance company. The excess carrier should accept the application before the Officers review it. Vyrle Hill moved to defer the present application until receipt of a completed application form and approval by Crum & Forster. The motion was seconded by Dick Caldwell and approved. After a discussion about premium rates, Vyrle moved to charge new counties the same premium rates as member counties, without charging additional reserve amounts. The motion was seconded by Shirley Van Zanten and approved.

Risk Pooling Legislation: Staff will assist the Washington State Association of Counties in its efforts directed towards risk pooling legislation.

Mid-Year Meeting: Claude Cox reported on the planning of the Mid-Year Meeting in Spokane on July 11th and 12th.

Annual Meeting: The Board will be asked in May to approve a site for its next Annual Meeting so that early planning and reservations may be made.

The meeting was adjourned at 3:05 p.m.