

WASHINGTON COUNTIES RISK POOL
EXECUTIVE COMMITTEE

REPORT

Regular Meeting
9:00 a.m., Friday, March 19, 1993
Wyndham Garden Hotel, SeaTac

ATTENDANCE:

President - Vyrle L. Hill, Pacific County Administrative Officer
Secretary/Treasurer - Neva J. Corkrum, Franklin County Commissioner
Clallam County - Marjorie Upham Rood, Dir of Personnel & Risk Management
Cowlitz County - Frank Bishop, Budget Director
Grays Harbor County - Rose Elway, Director, Department of Management Services
San Juan County - Si Stephens, County Auditor
Spokane County - Claude L. Cox, County Risk Manager

Executive Director - John Crawford
Claims Manager - Alicia Johnson
Program Coordinator - Jay Winter
Administrative Assistant - Aileen Boren

Visitor - Mike Croke, Vice President, Willis Corroon of Seattle
- Bill Hight, Attorney, Hight, Green & Yalowitz

WELCOME: The meeting was called to order at 9:01 a.m. by President Vyrle Hill who welcomed all in attendance. The agenda was approved as revised.

BROKER'S REPORT: Mike Croke reported on renewing the excess liability policies, the differences between purchasing excess insurance and reinsurance, possible extension of excess coverage to medical malpractice, and group property insurance. President Vyrle Hill appointed Claude Cox to chair a property insurance committee, to include Marge Upham Rood and Rick Spangenberg, and to report to the Board at the April meeting.

John Crawford reported on recent marketing contacts with several counties. At the Annual Meeting of the Board in January, section B(4) of the Underwriting Policy was amended to authorize a majority of the Executive Committee to approve the admission, fees and premiums of new members of less than 125,000 population. Frank Bishop moved to accept new members of less than 125,000 population, with appropriate underwriting, for a term of 60 months without requiring a capitalization surcharge. The motion was seconded by Claude Cox and approved.

APPROVAL OF COMMITTEE REPORT: Frank Bishop moved to approve the Report of the February 19th Executive Committee Meeting. The motion was seconded by Claude Cox and approved.

FINANCIAL REPORT AND VOUCHER APPROVAL: Aileen Boren reported on finances, including cash, investments and fund balances. Her report included a five year summary of the administrative budget, and the trial fund balances of the claims and reserve accounts.

Aileen provided information on the present benefit package for employees. There was a discussion about interest earnings and the long range investments of the Pool. Frank Bishop moved to approve the vouchers. The motion was seconded by Si Stephens and approved.

STATE OVERSIGHT: Claude Cox reported about the public hearing on proposed WAC rules regarding state oversight of risk pooling.

CLAIMS ADMINISTRATOR'S REPORT: Alicia Johnson reported about open claims and lawsuits and answered questions.

TRAINING COORDINATOR'S REPORT: Jay Winter reported about upcoming training seminars.

FUTURE MEETINGS: After a discussion about schedule conflicts, Vyrle called the next meeting of the Executive Committee to be on Friday, June 18th at 9:00 a.m. at the Wyndham Garden Hotel, SeaTac. Thursday, June 17th should also be reserved in case the agenda is too long.

JOINT SELF-INSURANCE LIABILITY POLICY: Attorney Bill Hight discussed the relationship between the insurance policy and the procedures set forth in Chapter 36.16 RCW. Bill will draft alternative changes to the coverage document. Bill also discussed the Pool's UIM coverage.

PRIMA: Rose Elway reported on the PRIMA government risk management seminar that she and five other county representatives attended last month in Scottsdale, Arizona.

EXECUTIVE DIRECTOR'S REPORT: John Crawford reported on the legislative progress of liability issues. John also reported about possible alternative quarters because of space crowding in the Counties Building.

DISCUSSION AND ACTION:

Underwriting Policy: Proposed changes in the Underwriting Policy would delay implementation of retrospective experience rating until 1998 to allow the Pool losses to mature and to build the reserve fund. Si Stephens moved to recommend the proposed changes in the Underwriting Policy. The motion was seconded by Marge Upham Rood and approved.

Personnel Policy: Si Stephens moved to recommend the proposed changes to the Personnel Policy. The motion was seconded by Frank Bishop and approved.

Travel Policy: Claude Cox moved to recommend the proposed changes to the Travel Policy. The motion was seconded by Neva Corkrum and approved.

Claims Administration Policy: Frank Bishop moved to recommend the proposed changes to the Claims Administration Policy. The motion was seconded by Si Stephens and approved.

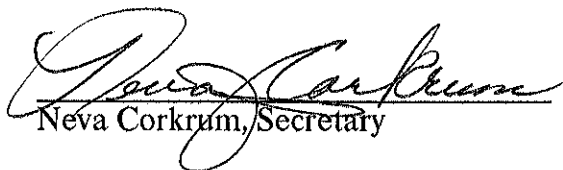
Investment Policy: Frank Bishop moved to recommend the proposed changes to the Investment Policy. The motion was seconded by Si Stephens and approved.

WSAC Retro Service Contract: Claude Cox moved to recommend the proposed service contract with the WSAC Industrial Insurance Committee. The motion was seconded by Frank Bishop and approved.

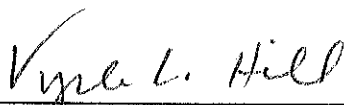
SPRING BOARD WORKSHOP AND MEETING: Vyrle confirmed the start time of the Spring Board Workshop for 1:30 p.m. on Thursday, April 22nd, and 9:00 a.m. for the Board Meeting on Friday, April 23rd.

The meeting was adjourned at 2:41 p.m.

RESPECTFULLY SUBMITTED:


Neva Corkrum, Secretary

APPROVED: 06 / 18 / 93


Vyrle L. Hill, President

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