

WASHINGTON COUNTIES RISK POOL
EXECUTIVE COMMITTEE

REPORT

Regular Meeting
9:30 a.m., Friday, August 19, 1994
Red Lion Inn, Pasco

ATTENDANCE:

President -- Neva J. Corkrum, Franklin County Commissioner
Secretary/Treasurer -- Frank A. Bishop, Cowlitz County Budget Director
Benton County -- Steve M. Lowe, Deputy Prosecuting Attorney
Clallam County -- Marjorie Upham Rood, Director of Personnel/Risk Management
Grays Harbor County -- Rose Elway, Director, Department of Management Services
Lewis County -- Warren Dahlin, County Commissioner
San Juan County -- Si Stephens, County Auditor

Franklin County -- Lois Wood, Human Resources Director, Alternate

Executive Director -- John Crawford
Claims Manager -- Alicia Johnson
Training Coordinator -- Jay Winter
Administrative Assistant -- Aileen Boren
Insurance Broker -- Mike Croke, Vice President, Willis Corroon Corporation of Seattle

WELCOME: President Neva Corkrum called the meeting to order at 9:55 a.m., and welcomed all in attendance. Committee Member Mike Shelton is absent because of a schedule conflict with a WSAC Legislative Steering Committee meeting. The agenda was approved as prepared.

APPROVAL:

Report of June Meeting. Frank Bishop moved to approve the report of the June 17th meeting of the Executive Committee. The motion was seconded by Si Stephens and approved.

Vouchers. Si Stephens moved to approve the vouchers. The motion was seconded by Warren Dahlin and approved.

REPORTS:

Member Counties. Most counties reported about county offices having contested elections. Warren Dahlin reported that at long last, Lewis County is going forward with construction of a medium security jail facility next to their present courthouse annex. Si Stephens stated that San Juan County is voting by mail and is issuing \$5 million bonds for several county

facilities. Neva Corkrum reported that the Benton and Franklin County risk managers will walk through the fairgrounds before the bi-county fair starts next week.

Executive Director. John Crawford and Aileen Boren reported about their efforts to find an office building to purchase. After discussion about alternative buildings and about equity or leasehold participation by the Washington Counties Insurance Fund, Frank Bishop moved to authorize John to submit an offer for the O Bee Credit Union Building in Tumwater and to negotiate the purchase price and terms with the owner subject to Board approval in October and subject to a cap of \$550,000. The motion was seconded by Rose Elway and approved.

Claims. Alicia Johnson reported on open claims and lawsuits.

Programs. Jay Winter gave a summary of the Summer Risk Management Conference and reported on the scheduling of the CDL "fit-for-work" training program and policy writing retreats.

PREPARATION FOR AUTUMN BOARD MEETING:

Reinsurance. Mike Croke reported about tying down loose ends. Mike and John Crawford met with the president and an underwriter of Discover Re on August 1st. Mike has submitted environmental pollution underwriting information and expects to receive final answers soon. He will check with Coregis about waiting until the October Board Meeting to decide whether to purchase tail coverage for the excess public officials errors and omissions insurance because of the types of excluded exposures. Rose Elway moved that the committee recommend to the Board that the Pool not purchase tail coverage. The motion was seconded by Si Stephens and approved.

Premiums. Revised pro forma spreadsheets with the additional \$150,000 authorized by the Board to resolve loose ends were distributed and discussed.

Multi-Year Work Plan. The draft of the Board work plan will be reviewed by committee members and discussed at the next meeting.

Legislative Agenda. A copy of the WSAC Legislative Steering Committee meeting materials were provided the committee with a recommendation that the Pool work with the Association to ensure that tort liability exposure is minimized in proposed legislation affecting county government.

OTHER BUSINESS:

Travel Policy / Ethics. A copy of Section 121, Chapter 154, Washington Laws, 1994, was distributed with a recommendation that members should seek legal advise about the breadth of the new ethics standards.


Future Meetings. President Neva Corkrum and president-elect Frank Bishop called the following meetings of the Executive Committee and Board of Directors during the next year:

- * Executive Committee -- September 16th at 9:30 a.m., Wyndham Garden, SeaTac
- * Board Workshop/Autumn Meeting -- October 20-21, 1994, Holiday Inn, SeaTac
- * Executive Committee -- December 9th at 9:30 a.m., Wyndham Garden, SeaTac

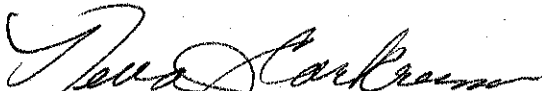
- * Board Workshop/Winter Meeting -- January 19-20, 1995,
- * Executive Committee -- February 17th at 9:30 a.m.
- * Executive Committee -- March 17th at 9:30 a.m.
- * Board Workshop/Spring Meeting -- April 20-21, 1995,
- * Executive Committee -- May 19th at 9:30 a.m.
- * Executive Committee -- June 23rd at 9:30 a.m.
- * Board Workshop/Annual Meeting -- July 27-28, 1995, Enzian Inn, Leavenworth
- * Executive Committee -- August 18th at 9:30 a.m.
- * Executive Committee -- September 15th at 9:30 a.m.
- * Board Workshop/Autumn Meeting -- October 19-20, 1995

The meeting was adjourned at 11:57 a.m.

RESPECTFULLY SUBMITTED:


 Frank A. Bishop, Secretary

APPROVED: 09/16/94


 Neva J. Corkrum, President
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