



**WASHINGTON  
COUNTIES  
RISK POOL**

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6 CPO  
Core  
Credits!

## Management & Supervisory Training 101

*A two day course emphasizing management & employment law-related topics*

**This class taught by Connie Poulsen and Mike Bolasina is always in demand! Don't miss your chance to take this highly regarded class developed for WCRP member counties.**

### About This Course

Connie Poulsen examines the basic skills needed immediately for any new manager. Connie covers leading, communicating effectively, managing priorities, ethics, and managing employee performance. Mike Bolasina of Summit Law provides information on the big top 5 topics in employment law: discrimination, harassment, retaliation, disability accommodation, and leave laws.

Management and Supervisory 101 training is recommended for all managerial and supervisory employees.

### The Instructors

**Connie Poulsen** comes to us from a 25 year career with Xerox Corporation. She has previously taught at Peninsula College and owns her own business, Poulsen Management Training and Consulting. Connie holds Bachelors and Masters degrees from California State University, Long Beach.

**Michael Bolasina** is a labor and employment law attorney with the Seattle law firm Summit Law Group. He received his law degree from New York University in 1989.

### Class Locations

Thurston County

Spokane County

Chelan County

### 2017 Dates

April 3-4

May 31 – June 1

July 25-26

\* Please note that for the Chelan County class, Mike Bolasina will be the first day instructor (second day schedule) and Connie Poulsen the second day (first day schedule). Therefore, lunch will be provided on the second day and not the first.

### Class Schedule

#### First Day:

9:00 am	Class begins
11:45 am	Lunch (meal will be provided)
12:15 pm	Class resumes
4:00 pm	Class excused

#### Second Day:

9:00 am	Class begins
11:30 am	Lunch ( <b>on your own</b> )
1:00 pm	Class resumes
3:00 pm	Class excused

### Registration

Please register *online* at [www.wcrp.info](http://www.wcrp.info): click on the Training tab, then select WCRP Events & Training Online Registration Form.

Site address and driving directions are provided with your online registration confirmation.

### Fee

**No charge** for Member County Attendees

### Questions?

Contact Hanna Braennstroem: 360-292-4482 or  
Hanna@wcrp.wa.gov