

RECORDS FEE SCHEDULE 110-A
EFFECTIVE November 21, 2017

COPIES OF PUBLIC RECORDS	FEE	REFERENCE
Photocopies, printed copies of electronic records or for the use of agency equipment to make photocopies	15 cents/page	RCW 42.56.120
Scanned records, or use of agency equipment for scanning	10 cents/page	RCW 42.56.120
Records uploaded to E-mail or cloud-based data storage device or other means of electronic delivery	5 cents/each 4 electronic files or attachment	RCW 42.56.120
Records transmitted in electronic format	10 cents/gigabyte	RCW 42.56.120
Microfilm reader	15 cents/page	
Assessor survey map (color)	\$10 each	
Comprehensive plan/zoning, road maps, or other large-scale maps	\$25 per sheet	
Black and white section map	\$5 per sheet	
Color Maps 18" x 24" 24" x 36" 36" x 48" 36" x 72"	\$6.25/sheet \$12.50/sheet \$25/sheet \$37.50/sheet	
CD/DVD/Other digital storage device	Actual cost of digital storage device	
Postage	Actual cost of postage	
Tax/billing file, tax roll, delinquent property	\$35/each	
Assessment file – includes real property value, sales, improvements, land segments	\$45/set	
GIS-based technical assistance	\$45/hour	
RATES FOR RECORDS' TASKS	FEE	REFERENCE
Performed by technical/management personnel; i.e. IT, GIS	\$45/hour ¹	

¹ Calculated at Salary Range 62, Step 9, includes indirect costs for IT, GIS, engineering, management and professional personnel

* The salary ranges and steps are established by resolution adopted by the Board of County Commissioners and are incorporated herein, as amended.