



A Supervisor's Roadmap to Employment Law Essentials

This nine-hour program will be delivered virtually in four parts!

August 10, 17, 24, & 31, 2023 | 10:00am-12:15pm (each day)

Instructed by Employment Law Attorneys with Summit Law Group

DESCRIPTION: This four-part webinar series was specifically designed for public sector managers and supervisors as a roadmap to employment law essentials. This series will provide an overview of the law, risk management principals, recognizing and responding to red flags, and will provide key steps for collaborating with HR and knowing what resources are available. Session titles and overviews are provided below:

AUGUST 2023	
August 10	Part 1: Harassment, Discrimination, and Retaliation Prevention for Supervisors
August 17	Part 2: An Overview of Leave Laws and Guidance on Reasonable Accommodations
August 24	Part 3: A Legal Guide to Due Process, Performance Management, Discipline and Discharge
August 31	Part 4: Legal and Practical Issues Involving Recruitment and Hiring
Click here for session overviews	

This series is designed to be taken a la carte and does not need to be taken in order.

AUDIENCE: New or upcoming supervisors, and seasoned supervisors seeking a refresher (WCRP members only). Registration required for each part of the series.

REGISTRATION CAP: Up to 165 attendees per session within the series.

VIRTUAL TRAINING EXPECTATIONS:

- Individual registration is required for each part of the series.
- Unique meeting links are created for each registered attendee and are not to be shared with others.
- Members of the same agency are permitted to join as a small group so they can follow along together. If attending in a group from a single device, please email MemberServices@wcrp.wa.gov prior to the training.
- The level of participation is low, however, questions are welcomed during the training.

REGISTRATION & FEES: This virtual series is available to WCRP members only, at no charge. Attendees must pre-register for each session separately in order to attend. **\$25 no-show fee may be assessed if cancellation notice is not received 24-hours prior to each training within the series.** To learn more, visit [WCRP's Registration and Fees, Invoicing and Cancellation Procedures](#) webpage.

Attendees must pre-register for each part of the series to attend. Register online at www.wcrp.info: Hover over the Member Services tab and click on Training to access the list of current offerings. The online registration form is accessible under each training title; select the link to be directed to the WCRP Events & Training Online Registration Form, then carefully select the event you wish to attend and complete the online form for each session to complete the series. Registrants will receive the instructions on how to join the webinar no later than 1-business day prior to each session. A waitlist will be enabled when a specific training is full and we encourage you to sign up in the event of a cancellation.

QUESTIONS?

Contact the WCRP Member Services team: MemberServices@wcrp.wa.gov or (360) 292-4490