



Washington Counties Risk Pool
Created by Counties for Counties

Washington Cities Insurance Authority (WCIA)
in partnership with
Washington Counties Risk Pool (WCRP)
proudly sponsor:

Training:

Use of Force: The Ten Essentials of Force Reporting

Instructor:

Tom Ovens, Police Training Solutions

Dates & Locations:

Monday, March 6, 2023

City of Shelton Civic Center
525 W Cota Street
Shelton, WA 98584

OR

Wednesday, March 22, 2023

WCIA Training Center
320 Andover Park East
Tukwila, WA 98188

Time for both sessions:

8:00 a.m. to 5:00 p.m. (8 hours)

Audience:

Law Enforcement Officers

Description:

Use of force is still the biggest exposure law enforcement professionals face in today's world increasing the demand for police accountability and impacting liability costs significantly. We have better tactics, tools, and techniques; however, how we write reports unfortunately has not kept the same pace.

The lack of skills in report writing is costly to everyone in our profession. In some instances, poorly written reports have led prosecutors to not filing charges for arrests. This is not beneficial to the public safety team.

Through this interactive workshop, you will receive step-by-step guidance on a clear process outlining techniques that you can follow writing constructive reports that explain and justify why you used force. You will leave this course with a roadmap for a comprehensive force report.

Course Highlights:

- The ten essentials of force reporting
- Workflow methods for efficient and effective writing
- Tips on what to include and what to avoid
- Practical exercises to reinforce these skills

Instructor Information:

The instructor, Tom Ovens is an experienced trainer and use of force expert whose agency is now working under the most current national best practices established for police use of force and force review. Tom has over 21 years of experience testifying in court and consulting as an expert witness at the federal and state level on use of force (over two hundred cases). He provides a unique and valuable perspective on how agencies and officers can best navigate the fluid and constantly changing environment that they must now know how to operate in safely and effectively. His mission is to provide you with the most innovative knowledge and processes related to use of force and the potential liability associated with these traumatic encounters.

Participant Expectations:

- Participants must bring a laptop to class or device with keyboard capabilities.
- Must attend entire training (8 hours total) to receive attendance credit.
- No refreshments provided- participants are encouraged to provide their own snacks and beverages.
- Lunch on your own.

Registration Information:

- Participants must register at least 2 business days before scheduled training.
- WCRP Members-Only registration access period ends **Tuesday, January 31**.
- Register early- WCRP member seats are limited to 14 per class.

Fees:

WCIA & WCRP Members: Free | Non-Members: \$170 per person

Washington Counties Risk Pool (WCRP) Members:

WCRP members are eligible to register for this training at no cost on a first come first served basis, up to 14 seats membership wide. Please register with WCIA as a non-member and use "NON" as the organization code, and WCIA will then bill the WCRP directly for the cost of registration. Travel costs such as meals or overnight lodging will be the county's responsibility. **Questions?** Contact the WCRP Member Services Team: MemberServices@wcrp.wa.gov

Cancellation Fee:

Cancellation is required at least 2 business days before the first day of the training. Registrants who cancel less than 2 business days before the training date will be invoiced a \$170 cancellation fee.

No-Show Fee:

Registrants who do not cancel in advance and do not attend will be invoiced a \$170 No-Show Fee.

To Register Today:

WCRP MEMBERS - Please register with WCIA using the corresponding training link below, as a non-member and use "NON" as the organization code.

- [Use of Force: The Ten Essentials of Force Reporting-Shelton-3/6/2023](#)
- [Use of Force: The Ten Essentials of Force Reporting-Tukwila-3/22/2023](#)