



A Supervisor's Roadmap to Employment Law Essentials

This nine-hour program will be delivered virtually in four parts!

October 5, 12, 19, & 26, 2023 | 10:00am-12:15pm (each day)

Instructed by Employment Law Attorneys with Summit Law Group

DESCRIPTION: This four-part webinar series was specifically designed for public sector managers and supervisors as a roadmap to employment law essentials. This series will provide an overview of the law, risk management principals, recognizing and responding to red flags, and will provide key steps for collaborating with HR and knowing what resources are available. Session titles and overviews are provided below:

AUGUST 2023

October 5 Part 1: Harassment, Discrimination, and Retaliation Prevention for Supervisors

October 12 Part 2: An Overview of Leave Laws and Guidance on Reasonable Accommodations

October 19 Part 3: A Legal Guide to Due Process, Performance Management, Discipline and Discharge

October 26 Part 4: Legal and Practical Issues Involving Recruitment and Hiring

[Click here for session overviews](#)

This series is designed to be taken a la carte and does not need to be taken in order.

AUDIENCE: New or upcoming supervisors, and seasoned supervisors seeking a refresher (WCRP members only). Registration required for each part of the series.

REGISTRATION CAP: Up to 165 attendees per webinar within the series.

VIRTUAL TRAINING EXPECTATIONS:

- Individual registration is required for each part of the series.
- Groups within an agency are permitted to attend in small groups to strategize together, however, all attendees must be signed up individually, and prior to the event.
- The level of participation is low, however, questions are welcomed during the training.

REGISTRATION & FEES: This virtual series is available to WCRP members only, at no charge. Attendees must pre-register for each session separately in order to attend. **\$25 no-show fee may be assessed if cancellation notice is not received 24-hours prior to each webinar within the series.** To learn more, visit [WCRP's Registration and Fees, Invoicing and Cancellation Procedures](#) webpage.

Attendees must pre-register for each part of the series to attend. Register online at www.wcrp.info: Hover over the Member Services tab and click on Training to access the list of current offerings. The online registration form is accessible under each training title; select the link to be directed to the WCRP Events & Training Online Registration Form, then carefully select the event you wish to attend and complete the online form for each session to complete the series. Registrants will receive the instructions on how to join the webinar the morning of each event. A waitlist will be enabled when a specific training is full and we encourage you to sign up in the event of a cancellation.

QUESTIONS?

Contact the WCRP Member Services team: MemberServices@wcrp.wa.gov or (360) 292-4490